



**MEQUON-THIENSVILLE SCHOOL DISTRICT
BOARD OF EDUCATION**

EXECUTIVE SUMMARY

<u>Subject:</u> Action to Approve Transportation Contract Extension with Alltran for Period July 1, 2013 through June 30, 2014	<u>Category:</u> <input checked="" type="checkbox"/> Action <input type="checkbox"/> Discussion <input type="checkbox"/> Information
<u>Attachments:</u> None	<u>Date for Consideration:</u> September 19, 2011

Background

The April, 2009 agreement with Alltran states each February the “Carrier may request and the School District may, but is not required to, approve a one-year extension to this Contract based upon the performance of the Carrier as determined at the sole discretion of the School District.”

A contract extension was not granted in February 2011 due to on-going problems with the distribution/mailing of route information to families in a timely manner and utilization of automated routing software issues. The District agreed to consider a contract extension earlier than February, 2012 pending the timely and satisfactory execution of functions at the beginning of the 2011-12 school year. Several improvements have occurred in operations since discussion last February and, as a result, this item is being brought to your attention this evening for consideration.

Highlights: <ul style="list-style-type: none"> • Alltran has met all requirements outlined in the April, 2009 Agreement including upgrading computer software such that necessary functions at the beginning of the 2011-12 school year were conducted in a timely and satisfactory manner. • Contract extension is being considered earlier than required in order to provide Alltran sufficient notice for securing capital financing needs. 	
Strengths <ul style="list-style-type: none"> • New software program purchased with greater functionality. • On-line capability available for parents (Grades 6-12) providing route and other bussing information 24/7. • Route information distributed to families in a timely manner approximately one-week prior to registration providing sufficient notice to families prior to the start of school. • Representatives from Alltran were present at each school during registration to answer questions about route information or enroll new students at that time. 	Needs Improvement/Challenges <ul style="list-style-type: none"> • Continued utilization and refinement of routing software to recommend and implement most efficient routing systems. • More training/preparation with drivers desired prior to start of school year. All drivers should have updated materials, be familiar with their routes, and be instructed on how to communicate route information/shuttle exchanges with students. • Proactive involvement of owners in maintaining and upgrading operations.

<ul style="list-style-type: none"> • Alternative Transportation Request forms have been automated and available on-line. Forms processed directly by Alltran allowing for faster turnaround. • Vehicle fleet in compliance with age and passenger van replacement. • Communication improved at start of school year for both parents and secretaries. • Alltran worked with District in enhancing information in Power School providing for easier access of bus list data by schools. 	
--	--

Recommendation

We have been encouraged by the efforts of partner Mike Gross and are pleased to acknowledge the improvements and systems put in place this past school year. As a result, it is our recommendation to approve a contract extension to Alltran Services Corporation for the period July 1, 2013 through June 30, 2014 at this time.

Submitted By: Gail Grieger, Director of Business Services	
Board of Education Action:	<input type="checkbox"/> Approve <input type="checkbox"/> Reject <input type="checkbox"/> Research/Report Back