

<p><u>Subject:</u> Policy #7430, State Inspection Results.</p>	<p><u>Category:</u> <input type="checkbox"/> Action <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information</p>
<p><u>Attachments:</u> Buildings and Grounds State Inspections Summary.</p>	<p><u>Date for Consideration:</u> July 23, 2018</p>

Background

The Buildings and Grounds Department has a systematic approach to inspect and detect the potential issues of equipment and facilities, to avoid costly breakdowns and interruptions, in an effort to protect facility investments.

Please find the attached Buildings and Grounds State Inspections Summary Report detailing the results of the numerous State of Wisconsin, or their representative, inspections performed over the past year.

Highlights:

- Period Covered – April 2017 through June 2018
- City of Mequon, Fire Inspections – Seven (7) Visits
- State of Wisconsin Department of Natural Resources – Bureau of Drinking and Ground Water - Three (3) Visits
- State of Wisconsin Department of Safety and Professional Services – Occupational Safety Inspector– Three (3) Buildings Toured
- State of Wisconsin, Department of Safety and Professional Services – Health Services – One (1) Visit
- State of Wisconsin Inspections – Engineering– Fifteen (15) Inspections
- EMC – State Drinking Water Inspections – Two (2) Visits
- Water Diagnosis - State Drinking Water Inspections – Seventy-Five (75) Reports

Strengths	Needs Improvement/Challenges
<ul style="list-style-type: none"> • Detailed preventive maintenance system • Detailed work order tracking system • Good employee training systems • Great working relationship with the State of Wisconsin and local inspectors 	

Report Back to the Board of Education:

- 90 days
- 180 days
- Annually
- Written Report
- Presentation to the Board

Submitted By: Kyle Thompson, Director of Buildings and Grounds
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**RE: Policy #7430, Buildings and Grounds State Inspections Summary
 July 1, 2018**

The following is a list of site visits from government agencies, the reason for the visit, the date, and the name of the facility for which they visited.

City of Mequon Fire Department – Fire Inspector

Type of Inspection	Date	Location	Results
Code Inspection	1/31/2018	DB	Make sure stage curtains are flame proofed - Pass
Code Inspection	1/31/2018	DB	Hood system cleaning - Scheduled
Code Inspection	2/5/2018	SMS	Correct fire panel trouble - Complete
Code Inspection	2/5/2018	SMS	Repair dryer duct - Complete
Code Inspection	2/5/2018	SMS	Keep combustibles 3' from electrical panels - Complete
Code Inspection	2/22/2018	WIL	All storage to be 24" from ceiling - Complete
Code Inspection	2/22/2018	WIL	Extinguisher due for inspection - Complete
Code Inspection	2/22/2018	WIL	Add emergency lights to ICC Hallway - Complete
Code Inspection	3/1/2018	RL	Stage exit blocked - Complete
Code Inspection	3/1/2018	RL	Extinguisher missing - stage - Complete
Code Inspection	3/1/2018	RL	Emergency light out - south door - Complete
Code Inspection	3/1/2018	RL	Replace missing ceiling tiles - Complete
Code Inspection	3/1/2018	RL Pre-school	Check emergency lights- Complete
Code Inspection	3/1/2018	RL Pre-school	Keep all exits clear - Complete
Code Inspection	3/1/2018	RL Pre-school	Exit lights out room 129 - Complete
Code Inspection	3/1/2018	RL Pre-school	Install CO Detectors - Complete
Code Inspection	3/2/2018	RL Pre-school	Exit lights out room 130 - Complete
Code Inspection	3/5/2018	OL	Emergency light out in kitchen - Complete
Code Inspection	3/5/2018	OL	Hood system cleaning - Scheduled

City of Mequon Fire Department – Fire Inspector (Continued)

Type of Inspection	Date	Location	Results
Code Inspection	3/5/2018	OL	All storage to be 24" from ceiling - Complete
Code Inspection	3/5/2018	OL	Detector loose in Room 9 - Complete
Code Inspection	3/5/2018	LMS	No violations found
Code Inspection	3/7/2018	HHS	Keep Orchestra clear - Complete
Code Inspection	3/7/2018	HHS	Extinguisher due for inspection - Gym - Complete
Code Inspection	3/7/2018	HHS	Extinguisher due for inspection - Wardrobe - Complete
Code Inspection	3/7/2018	HHS	Repair dryer duct - Complete

State of Wisconsin Department of Natural Resources – Bureau of Drinking and Ground Water

Type of Inspection	Date	Location	Results
Safety Inspection	2/15/2018	PAV	Compliant
Sanitary Survey	6/9/2018	WIL	Compliant
Sanitary Survey	6/9/2018	SMS	Compliant

State of Wisconsin Department of Safety and Professional Services – Occupational Safety Inspector

Type of Inspection	Date	Location	Results
OSHA Inspection	3/16/2018	HHS	Science Chemicals Improperly Stored - In Progress
OSHA Inspection	3/16/2018	SMS	Eye Wash Station Labels - Complete
OSHA Inspection	3/16/2018	SMS	Chemicals Improperly Stored - Complete
OSHA Inspection	3/16/2018	LMS	Eye Wash Station Labels - Complete
OSHA Inspection	3/16/2018	LMS	Chemicals Improperly Stored - Complete

State of Wisconsin Department of Safety and Professional Services – Health Services

Type of Inspection	Date	Location	Results
Designated Asbestos Coordinator	9/21/2017	District Wide	Submitted
Pool Inspection	6/29/2017	HHS	N.V.F - No Violations Found
Pool Inspection	5/30/2018	HHS	Permit to Operate Issued

State of Wisconsin Inspections – Engineering Inspection

Type of Inspection	Date	Location	Results
Boiler Inspection	3/7/2017	RL	Permit to Operate Issued
Boiler Inspection	4/11/2017	DB	Permit to Operate Issued
Boiler Inspection	4/11/2017	DB	Permit to Operate Issued
Boiler Inspection	4/11/2017	OL	Permit to Operate Issued
Boiler Inspection	4/11/2017	OL	Permit to Operate Issued
Boiler Inspection	4/11/2017	WIL	Permit to Operate Issued
Boiler Inspection	4/11/2017	WIL	Permit to Operate Issued
Boiler Inspection	4/11/2017	WIL	Permit to Operate Issued
Boiler Inspection	4/11/2017	WIL	Permit to Operate Issued
Boiler Inspection	4/11/2017	LMS	Permit to Operate Issued
Boiler Inspection	4/11/2017	LMS	Permit to Operate Issued
Boiler Inspection	4/11/2017	SMS	Permit to Operate Issued
Boiler Inspection	4/11/2017	SMS	Permit to Operate Issued
Boiler Inspection	4/11/2017	SMS	Permit to Operate Issued
Chiller Inspection	4/15/2018	HHS	Permit to Operate Issued
Chiller Inspection	4/15/2018	HHS	Permit to Operate Issued
Code Inspection	4/25/2017	WIL	Application for Plan Review (Systec) - Buildings, HVAC, Fire, Lighting and Components
Code Inspection	5/10/2017	WIL	Plan Approval (Systec) - Fire Alarm
Code Inspection	5/15/2017	DB	Application for Plan Review (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	5/16/2017	OL	Application for Plan Review (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	5/17/2017	WIL	Application for Plan Review (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	6/6/2017	OL	Plan Approval (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	6/7/2017	WIL	Plan Approval (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	6/29/2017	DB	Plan Approval (Butters Fetting) - Buildings, HVAC, Fire Lighting and Components
Code Inspection	8/03/17	WIL	Plan Completion (Systec) - Fire Alarm
Code Inspection	8/29/17	OL	Plan Approval (Systec) - Fire Alarm

State of Wisconsin Inspections – Engineering Inspection (Continued)

Type of Inspection	Date	Location	Results
Elevator Inspection	7/19/2017	RL - Lift	Telephone does not connect - Complete
Elevator Inspection	7/19/2017	RL - Lift	Use of emergency locking ratchet doesn't move car - Complete
Elevator Inspection	7/21/2017	RL - Car	N.V.F - No Violations Found
Elevator Inspection	9/8/2017	RL - Lift	Telephone does not connect - Complete
Elevator Inspection	9/8/2017	RL - Lift	Use of emergency locking ratchet doesn't move car - Complete
Elevator Inspection	9/11/2017	HHS - PAC1	Adjust door contacts - Complete
Elevator Inspection	9/11/2017	HHS - PAC2	Adjust door contacts - Complete
Elevator Inspection	12/08/2017	LMS - Car	Need Category 1 test - Complete
Elevator Inspection	12/08/2017	LMS - Car	Check alarm bell - Complete
Elevator Inspection	2/08/2018	LMS - Car	Check emergency communication system - Complete
Elevator Inspection	2/20/2018	LMS - Car	N.V.F - No Violations Found
Elevator Inspection	4/16/2018	600 Wing Lift	N.V.F - No Violations Found
Elevator Inspection	9/11/2017	600 Wing Lift	Permit to Operate Issued
Elevator Inspection	9/11/2017	HHS - PAC1	Permit to Operate Issued
Elevator Inspection	9/11/2017	HHS - PAC2	Permit to Operate Issued
Elevator Inspection	9/20/2017	RL - Car	Permit to Operate Issued
Elevator Inspection	9/20/2017	RL - Lift	Permit to Operate Issued
Elevator Inspection	2/6/2018	LMS - Car	Permit to Operate Issued

Department of Natural Resources; Mandated Drinking Water Testing – WDNR Lab Inspector

Type of Inspection	Date	Location	Results
Coliform/E.Coli	4/4/2017	LMS	SAFE
Coliform/E.Coli	4/4/2017	RL	SAFE
Coliform/E.Coli	4/5/2017	OL	SAFE
Coliform/E.Coli	4/10/2017	DB	SAFE
Coliform/E.Coli	4/19/2017	SMS	SAFE
Coliform/E.Coli	4/19/2017	WIL	SAFE
Coliform/E.Coli	4/20/2017	HHS	SAFE
Coliform/E.Coli	4/20/2017	HHS	SAFE
Coliform/E.Coli	4/20/2017	PAV	SAFE
Nitrate	5/25/2017	HHS	SAFE
Nitrate	5/25/2017	LMS	SAFE
Nitrate	5/25/2017	SMS	SAFE
Nitrate	5/25/2017	WIL	SAFE
Nitrate	5/25/2017	OL	SAFE
Nitrate	5/25/2017	DB	SAFE
Nitrate	5/25/2017	RL	SAFE
Coliform/E.Coli	5/31/2017	HHS	SAFE
Coliform/E.Coli	5/31/2017	HHS	SAFE
Coliform/E.Coli	6/26/2017	HHS	SAFE
Coliform/E.Coli	6/26/2017	HHS	SAFE
Coliform/E.Coli	7/5/2017	RL	SAFE
Coliform/E.Coli	7/7/2017	LMS	SAFE
Coliform/E.Coli	7/10/2017	SMS	SAFE
Coliform/E.Coli	7/10/2017	WIL	SAFE
Coliform/E.Coli	7/11/2017	HHS	SAFE
Coliform/E.Coli	7/11/2017	HHS	SAFE
Coliform/E.Coli	7/11/2017	DB	SAFE
Coliform/E.Coli	7/18/2017	OL	SAFE

Department of Natural Resources; Mandated Drinking Water Testing – WDNR Lab Inspector (Continued)

Type of Inspection	Date	Location	Results
Coliform/E.Coli	9/1/2017	HHS	SAFE
Coliform/E.Coli	9/1/2017	HHS	SAFE
Coliform/E.Coli	9/1/2017	PAV	SAFE
Lead and Copper	9/26/2017	OL	SAFE
Lead and Copper	9/26/2017	OL	SAFE
Lead and Copper	9/26/2017	OL	SAFE
Lead and Copper	9/26/2017	OL	SAFE
Lead and Copper	9/26/2017	OL	SAFE
Coliform/E.Coli	10/4/2017	LMS	SAFE
Coliform/E.Coli	10/4/2017	RL	SAFE
Coliform/E.Coli	10/5/2017	SMS	SAFE
Coliform/E.Coli	10/5/2017	WIL	SAFE
Coliform/E.Coli	10/5/2017	OL	SAFE
Coliform/E.Coli	10/6/2017	DB	SAFE
Coliform/E.Coli	10/27/2017	HHS	SAFE
Coliform/E.Coli	10/27/2017	HHS	SAFE
Coliform/E.Coli	11/20/2017	HHS	SAFE
Coliform/E.Coli	11/20/2017	HHS	SAFE
Lead and Copper	12/14/2017	PAV	SAFE
Lead and Copper	12/14/2017	PAV	SAFE
Lead and Copper	12/14/2017	PAV	SAFE
Lead and Copper	12/14/2017	PAV	SAFE
Lead and Copper	12/14/2017	PAV	SAFE
Coliform/E.Coli	1/8/2018	LMS	SAFE
Coliform/E.Coli	1/8/2018	RL	SAFE
Coliform/E.Coli	1/9/2018	WIL	SAFE
Coliform/E.Coli	1/19/2018	OL	SAFE
Coliform/E.Coli	1/24/2018	LMS	SAFE
Coliform/E.Coli	1/26/2018	SMS	SAFE
Coliform/E.Coli	1/26/2018	DB	SAFE

Department of Natural Resources; Mandated Drinking Water Testing – WDNR Lab Inspector (Continued)

Type of Inspection	Date	Location	Results
Coliform/E.Coli	1/29/2018	HHS	SAFE
Coliform/E.Coli	1/29/2018	HHS	SAFE
Coliform/E.Coli	1/29/2018	PAV	NO
Coliform/E.Coli	1/30/2018	PAV	NO
Coliform/E.Coli	1/31/2018	PAV	SAFE
Coliform/E.Coli	1/31/2018	PAV	SAFE
Coliform/E.Coli	1/31/2018	PAV	SAFE
Coliform/E.Coli	2/14/2018	HHS	SAFE
Coliform/E.Coli	2/14/2018	HHS	SAFE
Coliform/E.Coli	2/20/2018	PAV	SAFE
Coliform/E.Coli	2/20/2018	PAV	SAFE
Coliform/E.Coli	2/22/2018	PAV	NO
Coliform/E.Coli	2/22/2018	PAV	NO
Coliform/E.Coli	2/28/2018	PAV	SAFE
Coliform/E.Coli	2/28/2018	PAV	SAFE
Coliform/E.Coli	3/1/2018	PAV	SAFE
Coliform/E.Coli	3/1/2018	PAV	SAFE
Coliform/E.Coli	3/16/2018	HHS	SAFE
Coliform/E.Coli	3/16/2018	HHS	SAFE
Coliform/E.Coli	4/6/2018	HHS	SAFE
Coliform/E.Coli	4/6/2018	HHS	SAFE
Coliform/E.Coli	4/9/2018	LMS	SAFE
Coliform/E.Coli	4/9/2018	RL	SAFE
Coliform/E.Coli	4/10/2018	WIL	SAFE
Coliform/E.Coli	4/10/2018	OL	SAFE
Coliform/E.Coli	4/20/2018	SMS	SAFE
Coliform/E.Coli	4/23/2018	DB	SAFE
Coliform/E.Coli	4/24/2018	PAV	SAFE
Coliform/E.Coli	4/24/2018	PAV	SAFE

Department of Natural Resources; Mandated Drinking Water Testing – WDNR Lab Inspector (Continued)

Type of Inspection	Date	Location	Results
Coliform/E.Coli	4/24/2018	PAV	SAFE
Coliform/E.Coli	5/1/2018	HHS	SAFE
Coliform/E.Coli	5/1/2018	HHS	SAFE
Coliform/E.Coli	6/13/2018	HHS	SAFE
Coliform/E.Coli	6/13/2018	HHS	SAFE

Department of Natural Resources; Mandated Drinking Water Testing – Violations

Description	Status	Start Date	End Date
Fail to collect Routine Samples – HHS	COMPLETE	1/1/2018	1/29/2018
Fail to collect Routine Samples – HHS	COMPLETE	9/1/2017	9/05/2017
Failed Coliform - PAV - Water Treatment Failure	COMPLETE	1/29/2018	1/31/2018
Failed Coliform - PAV - Water Treatment Failure	COMPLETE	2/22/2018	2/22/2018

Respectfully Submitted,

Kyle Thompson
 Director of Buildings and Grounds