



Mequon-Thiensville Recreation Department

Financial Assistance Application

The Mequon-Thiensville Recreation Department strongly believes that all citizens should have the opportunity to participate in recreation programs regardless of financial status. Program registration fees are set annually by the M-T Recreation Department.

Please Provide The Following Parent/Guardian Contact Information In The Right Column Below	
Applicant's Name (Adult Parent/Guardian):	
Daytime/Evening Telephone:	
Email Address:	
Street Address:	
City/State/Zip:	

Please Provide The Following Participant Information Below:					
Name	M/F	Birth Date	Grade	Program & Course #	Fee
Total Fees:					

I certify that all of the information I have provided on this form is complete and correct to the best of my knowledge. If requested of me, I agree to provide such documentation as necessary to verify my identity and residency. I have read and understand the policy information on the bottom of this form.

Applicant's Signature: _____ **Date** _____

I. Eligibility.

- A. Applicants must attend school in the Mequon-Thiensville School District.
- B. Applicants must be on the Free/Reduced lunch plan through the school district.
- C. The maximum funding per individual is \$75.00 per year with a maximum of \$200.00 per household for all in house Rec programs except Kids' Campus and Summer Academy. Kids' Campus discount is 25% per week and Summer Academy discount is 50% per class for approved applicants.

II. Verification.

- A. A current driver's license, utility bill, apartment lease or tax bill may verify residency of the applicant.

III. Application.

- A. Individuals may apply by completing a Financial Assistance Application Form and submitting to the Recreation Department at least 2 weeks before the start of the program.. The application must be completed and signed by an adult member of the household. Applicants need to submit a new application form for each request. Applications will not be accepted for program registrations that have previously been processed.
- B. The Recreation Manager shall review Financial Assistance Application Forms. All information provided shall be kept confidential.
- C. All applications must allow two weeks for processing. Applicants will be notified by phone of their funding status.

IV. Guidelines For Approval/Denial.

- A. Financial Assistance Application Forms must contain complete and true information. Incomplete or falsified information shall result in denial of requests.
- B. Applicants must meet the requirements of eligibility described in *Section I, Eligibility*.
- C. **Some programs may not be eligible for financial assistance when contracted services are employed.**
- D. Financial assistance shall not be granted for materials fees charged above and beyond the regular registration fee.
- E. All program participants granted financial assistance shall remain in good standing with program instructors and the Recreation Department. Unsportsmanlike conduct and/or conduct detrimental to the program shall be grounds for removal of all financial assistance present and future.
- F. This list shall not be considered all-inclusive, and the Recreation Department reserves the right to refuse financial assistance.